

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE RURAL MUNICIPALITY OF BUFFALO NO. 409
HELD IN THE MUNICIPAL OFFICE 214 2ND AVENUE EAST AT WILKIE,
SASKATCHEWAN
ON MONDAY MAY 26th, 2025.**

CALL TO ORDER

A quorum being present, Reeve Brett McIntosh called the meeting to order at 8:00AM a.m.

PRESENT

Reeve Brett McIntosh
Acting Administrator Dakota Pilat
Councillors Division No. One – John Heilman
Division No. Two – John Fenrich
Division No. Three – Aaron Agar
Division No. Four – Larry Kuntz
Division No. Five – Blake Wakelin
Division No. Six – Mark Welsch
Foreman Chris Makey

130/24-25 – ADOPTION OF AGENDA

MOVED BY – WELSCH

That the agenda be accepted as presented.

CARRIED

131/24-25 – REGULAR MEETING MINUTES

MOVED BY – KUNTZ

That the Minutes of the Regular Meeting of Council held on April 14th, 2025 be approved as circulated.

CARRIED

132/24-25 - STATEMENT OF FINANCIAL ACTIVITIES

MOVED BY - HEILMAN

That the Statement of Financial Activities for the period ending April 30th, 2025 be approved as presented.

CARRIED

133/24-25 – ADMINISTRATION REPORT

MOVED BY - FENRICH

That the Administration Report, as written by Acting Administrator Dakota Pilat, be accepted as presented and is annexed hereto and forms a part of these minutes as Appendix "A".

CARRIED

134/24-25 - PUBLIC WORKS REPORT

MOVED BY - KUNTZ

That the Public Works Report, as written by Foreman Chris Makey, be accepted as presented and is annexed hereto and forms a part of these minutes as Appendix "B".

CARRIED

COUNCILLOR AGAR ARRIVED @8:28AM

135/24-25 - COMMITTEE REPORTS

MOVED BY - AGAR

That the Council presents their reports of attended committee meetings received for information.

Councillor KUNTZ: RE: Lakeland Regional Library

CARRIED

136/24-25 - CORRESPONDANCE

MOVED BY - HEILMAN

That the correspondence having been read, now be filed and that the list of correspondence be annexed hereto and form a part of these minutes.

CARRIED

137/24-25 - ACCOUNTS FOR APPROVAL

MOVED BY – WAKELIN

That the following List of Accounts are reviewed and approved for payment totalling \$573,863.24, and that the list is annexed hereto and forms a part of these minutes:

1. The list of cheques numbered 23519 up to and including 23547 totalling \$516,876.86,
2. The list of electronic payments numbered 1424 up to and including 1430 totalling \$28,475.66,
3. The list of Mid-Month Advances totalling \$6,000.41
4. The list of month end payroll payments for the period ending April 30th 2025 totalling \$22,510.31

CARRIED

138/24-25 – RESCIND MOTION 126/24-25 – TORNBERG EMPLOYMENT

MOVED BY - AGAR

That the Council approves rescinding motion 126/24-25 Tornberg Employment, as the employee has found employment elsewhere before the season started.

CARRIED

139/24-25 – BUDGET 2025

MOVED BY - KUNTZ

That the Council adopt the 2025 Budget, related schedules as attached hereto and forming part of these minutes.

TABLED

140/24-25 – MILL RATE 2025

MOVED BY - WELSCH

That for the year 2025 the uniform Municipal Mill rate be set at __ mills; and further that the Administrator be instructed to use this mill rate to levy taxes on the confirmed total taxable assessment for each property class of the municipality for the year 2025.

TABLED

141/24-25 EDUCATION MILL RATES

MOVED BY - WAKELIN

That the Council acknowledge the 2025 Confirmed Education Property Tax Mill Rates for the purpose of levying taxes on behalf of school divisions of Saskatchewan and they are as follows:

Agricultural Properties	1.07 mills;
Residential Properties	4.27 mills;
Commercial/ Industrial Properties	6.37 mills;
Resource (oil & gas, Mines & Pipelines)	7.49 mills.

CARRIED

142/24-25 – CLOTHING ALLOWANCE POLICY

MOVED BY – WELSCH

That the Council approves the changes to the Clothing Allowance Policy as follows:

Transportation Employees will be entitled to a Safety Clothing allowance of \$500.00 a year to be used to purchase safety clothing including but not limited to:

- Boots
- Coveralls
- Hardhats
- Fire Resistant Clothing
- ETC

CARRIED

143/24-25 COLIN MACK VACATION REQUEST

MOVED BY - HEILMAN

That the Council approves the Vacation Request from Colin Mack for the following days:

June 5th & 6th

CARRIED

144/24-25 DAKOTA PILAT VACATION REQUEST

MOVED BY - FENRICH

That the Council approves the Vacation Request from Acting Administrator Dakota Pilat for the following days:

June 6th
June 30th

FURTHER that Council approves the Office being closed for the above-mentioned dates.

CARRIED

145/24-25 RON CLAUGHTON GRAVEL

MOVED BY - AGAR

That the Council approves the purchase of an additional 10,000 yards of Gravel from Ron Claughton (previously purchased 20,000 yards) for a grand total of 30, 000 yards at a rate of \$18.50/yard.

CARRIED

146/24-25 TRANSFER STATION ROAD ENGINEER

MOVED BY - WAKELIN

That the Council approves the contracting of WSP for the engineering and designing of the Transfer Station Road for the option of future road construction projects.

CARRIED

147/24-25 - OTHER BUSINESS

Council also had a round table discussion on the following topics:

Big Rock Heritage Site Complaints

Wilkie Parade Float

Job Applications

NEXT MEETING MONDAY JUNE 9th @ 8:00AM

148/24-25 - ADJOURN

MOVED BY - WELSCH

That this meeting of Council adjourns at 11:05AM

CARRIED

Reeve

Acting Administrator