

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE RURAL MUNICIPALITY OF BUFFALO NO. 409
HELD IN THE MUNICIPAL OFFICE 214 2ND AVENUE EAST AT WILKIE,
SASKATCHEWAN
ON FRIDAY JUNE 13th, 2025.**

CALL TO ORDER

A quorum being present, Reeve Brett McIntosh called the meeting to order at 8:00AM a.m.

PRESENT

Reeve Brett McIntosh
Acting Administrator Dakota Pilat
Councillors Division No. One – John Heilman
Division No. Two – John Fenrich
Division No. Three – Aaron Agar – ARRIVED @ 8:05AM
Division No. Four – Larry Kuntz
Division No. Five – Blake Wakelin
Division No. Six – Mark Welsch
Foreman Chris Makey

149/24-25 – ADOPTION OF AGENDA

MOVED BY – HEILMAN

That the agenda be accepted as presented.

CARRIED

150/24-25 – REGULAR MEETING MINUTES

MOVED BY – KUNTZ

That the Minutes of the Regular Meeting of Council held on May 26th, 2025 be approved as circulated.

CARRIED

151/24-25 - STATEMENT OF FINANCIAL ACTIVITIES

MOVED BY - HEILMAN

That the Statement of Financial Activities for the period ending May 31st, 2025 be approved as presented.

CARRIED

152/24-25 – ADMINISTRATION REPORT

MOVED BY - WELSCH

That the Administration Report, as written by Acting Administrator Dakota Pilat, be accepted as presented and is annexed hereto and forms a part of these minutes as Appendix "A".

CARRIED

153/24-25 - PUBLIC WORKS REPORT

MOVED BY - WAKELIN

That the Public Works Report, as written by Foreman Chris Makey, be accepted as presented and is annexed hereto and forms a part of these minutes as Appendix "B".

CARRIED

154/24-25 - COMMITTEE REPORTS

MOVED BY - AGAR

That the Council presents their reports of attended committee meetings received for information.

Councillor FENRICH RE: Wilkie & District Fire

Councillor AGAR RE: Unity Fire

Councillor Wakelin RE: Wilkie Rec

CARRIED

COUNCILLOR AGAR LEFT THE COUNCIL CHAMBERS @ 8:28AM

155/24-25 - CORRESPONDANCE

MOVED BY - HEILMAN

That the correspondence having been read, now be filed and that the list of correspondence be annexed hereto and form a part of these minutes.

CARRIED

156/24-25 - ACCOUNTS FOR APPROVAL

MOVED BY – FENRICH

That the following List of Accounts are reviewed and approved for payment totalling \$244,702.19, and that the list is annexed hereto and forms a part of these minutes:

1. The list of cheques numbered 23548 up to and including 23568 totalling \$177,925.82,
2. The list of electronic payments numbered 1431 up to and including 1436 totalling \$31,405.06,
3. The list of Mid-Month Advances totalling \$8,000.46
4. The list of month end payroll payments for the period ending May 31st 2025 totalling \$27,370.85

CARRIED

COUNCILLOR AGAR RETURNED TO THE COUNCIL CAMBERS @ 8:36AM

157/24-25 – BUDGET 2025

MOVED BY - KUNTZ

That the Council adopt the 2025 Budget, related schedules as attached hereto and forming part of these minutes.

CARRIED

158/24-25 – MILL RATE 2025

MOVED BY - WELSCH

That for the year 2025 the uniform Municipal Mill rate be set at 8.75 mills; and further that the Administrator be instructed to use this mill rate to levy taxes on the confirmed total taxable assessment for each property class of the municipality for the year 2025.

CARRIED

159/24-25 MOWER PURCHASE

MOVED BY - KUNTZ

That the Rural Municipality of Buffalo No. 409 accept the quote for the purchase of a Schulte XH-1500 from Pattison AG in the amount of \$55,250.55 including all applicable fees and taxes.

CARRIED

160/24-25 – ARM PURCHASE

MOVED BY – WELSCH

That the Rural Municipality of Buffalo No. 409 accept the quote for the purchase of a Mandako Redi Arm from Triod in the amount of, \$45,283.56 including all applicable fees and taxes.

CARRIED

161/24-25 ADMINISTRATION LEVEL C

MOVED BY - HEILMAN

That the Council approves current Acting Administrator Dakota Pilat be appointed as Administration for the Rural Municipality of Buffalo No. 409 after being awarded his Rural Class "C" Certification.

CARRIED

162/24-25 BYLAW 1/2025

MOVED BY - FENRICH

That Bylaw No. 1/2025 being a Bylaw to Extend Time Required for the completion of the 2024 Financial Statement be read a first time.

CARRIED

163/24-25 BYLAW 1/2025

MOVED BY - AGAR

That Bylaw No. 1/2025 being a Bylaw to Extend Time Required for the completion of the 2024 Financial Statement be read a Second time.

CARRIED

164/24-25 BYLAW 1/2025

MOVED BY - WAKELIN

That Bylaw No. 1/2025, as annexed hereto and forming part of these minutes be now read a third time, further, that Bylaw No. 01/2025 being a bylaw to Extend the Time Required for the Completion of the 2024 Financial Statement be annexed hereto and form part of these minutes is adopted, sealed and signed by the Reeve and Acting Administrator.

CARRIED UNANIMOUSLY

165/24-25 BYLAW 2/2025

MOVED BY - WELSCH

That Bylaw No. 2/2025 being a Bylaw to Regulate Activities and Things in or on Municipal Roads be read a first time.

CARRIED

166/24-25 BYLAW 2/2025

MOVED BY - FENRICH

That Bylaw No. 2/2025 being a Bylaw to Regulate Activities and Things in or on Municipal Roads be read a Second time.

CARRIED

167/24-25 BYLAW 1/2025

MOVED BY - HEILMAN

That Bylaw No. 2/2025, as annexed hereto and forming part of these minutes be now read a third time, further, that Bylaw No. 02/2025 being a bylaw to Regulate Activities and Things in or on Municipal Roads be annexed hereto and form part of these minutes is adopted, sealed and signed by the Reeve and Acting Administrator.

CARRIED UNANIMOUSLY

168/24-25 SCOLAR EMPLOYMENT

MOVED BY - KUNTZ

That the Municipality employ Connor Scoular as a Seasonal Maintenance Operator for 2025 at the wage of \$26.00/Hour with the following benefits to come into effect after the 3-month probationary period:

Short Term Disability Benefits Plan;
 Long Term Disability Benefits Plan;
 Health Benefits Plan (Level 2 Family)
 Dental Benefits Plan (Level 5 Family)
 Group Life Insurance Plan
 Superannuation Pension Plan.

CARRIED

COUNCILLOR MARK WELSCH DECLARED A CONFLICT OF INTEREST AND LEFT THE COUNCIL CHAMBERS @ 9:45AM

169/24-25 APPLICATION FOR SUBDIVISION

MOVED BY - HEILMAN

That the application for subdivision as made by Glen Miller as it pertains to 11.55 acres located at SE-15-42-20-W3 is hereby approved.

CARRIED

COUNCILLOR MARK WELSCH RETURNED TO THE COUNCIL CHAMBERS @ 9:48AM

170/24-25 GRAVEL TENDER

MOVED BY - WAKELIN

That the Council approves the proposal from Barit Oilfield Services LTD for the RFP Gravel Crushing 2025 at the Cey Pit & Clysdale Pit (10,000 yards at each pit).

CARRIED

171/24-25 - OTHER BUSINESS

Council also had a round table discussion on the following topics:

Joint work with the RM of Reford – Grants & EMO
 EMO Coordinator
 Survey – 2nd Attempt
 Staff Appreciation BBQ – At Shop July 11th
 Cole K Road

NEXT MEETING MONDAY JULY 14th @ 8:00AM

172/24-25 - ADJOURN

MOVED BY - WELSCH

That this meeting of Council adjourns at 11:13AM

CARRIED

Reeve

Acting Administrator