

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE RURAL MUNICIPALITY OF BUFFALO NO. 409
HELD IN THE MUNICIPAL OFFICE 214 2ND AVENUE EAST AT WILKIE,
SASKATCHEWAN
ON MONDAY APRIL 13TH, 2026.**

CALL TO ORDER

A quorum being present, Reeve Brett McIntosh called the meeting to order at 9:00AM.

PRESENT

Reeve Brett McIntosh
Administrator Dakota Pilat
Councillors Division No. One – John Heilman
Division No. Two – John Fenrich
Division No. Three – Joe Cey
Division No. Four – Larry Kuntz
Division No. Five – Blake Wakelin
Division No. Six – Mark Welsch
Foreman Chris Makey

079/2026 – ADOPTION OF AGENDA

MOVED BY – HEILMAN

That the agenda be accepted as presented.

CARRIED

COUNCIL PRESENTED AARON AGAR WITH A SERVICE AWARD

**DELEGATION FROM BRANDT TRACTOR – INTRODUCTION & GRADER
INFORMATION ARRIVED @ 9:01AM**

DELEGATION FROM BRANDT TRACTOR LEFT @ 9:21AM

080/2026 – REGULAR MEETING MINUTES

MOVED BY – FENRICH

That the Minutes of the Regular Meeting of Council held on March 9th, 2026 be approved as circulated.

CARRIED

081/2026 - STATEMENT OF FINANCIAL ACTIVITIES

MOVED BY - CEY

That the Statement of Financial Activities for the period ending March 31st, 2026 be approved as presented.

CARRIED

082/2026 – ADMINISTRATION REPORT

MOVED BY - KUNTZ

That the Administration Report, as written by Administrator Dakota Pilat, be accepted as presented and is annexed hereto and forms a part of these minutes as Appendix "A".

CARRIED

083/2026 – PUBLIC WORKS REPORT

MOVED BY - WAKELIN

That the Public Works Report, as written by Foreman Chris Makey, be accepted as presented and is annexed hereto and forms a part of these minutes as Appendix "B".

CARRIED

084/2026 - COMMITTEE REPORTS

MOVED BY - WELSCH

That the Council presents their reports of attended committee meetings received for information.

COUNCILLOR HEILMAN RE: Wilkie Regional Park

COUNCILLOR FENRICH RE: Wilkie District Fire

COUNCILLOR WELSCH RE: Cut Knife Fire

CARRIED

085/2026 - CORRESPONDANCE

MOVED BY - HEILMAN

That the correspondence having been read, now be filed and that the list of correspondence be annexed hereto and form a part of these minutes.

CARRIED

086/2026 - ACCOUNTS FOR APPROVAL

MOVED BY - FENRICH

That the following List of Accounts are reviewed and approved for payment totalling \$143,529.00, and that the list is annexed hereto and forms a part of these minutes:

1. The list of cheques numbered 23783 up to and including 23812 totalling \$91,931.33,
2. The list of electronic payments numbered 1517 up to and including 1526 totalling \$25,737.37,
3. The list of Mid-Month Advances totalling \$6,300.41
4. The list of month end payroll payments for the period ending March 31st, 2026 totalling \$19,559.89

CARRIED

087/24-25 – TRANSFER TO RESERVES

MOVED BY - CEY

That Council approves the transfer of interest earned on the reserve bank accounts to their respective reserve accounts at December 31st 2025 as follows:

Road Maintenance Account Reserve: \$800.54

Fire Account Reserve: \$540.12

CARRIED

088/2026 – MOVE MEETING START TIMES

MOVED BY - KUNTZ

That Council approves the start times of Regular Meetings of Council from May to October to have a start time of 8:00AM.

CARRIED

089/2026 – MAY MEETING – DATE CHANGE

MOVED BY - WAKELIN

That the Council approves moving the May Meeting from Monday May 11th to the last week of May due to seeding.

CARRIED

090/2026 – WALLACE SUBDIVISION APPLICATION

MOVED BY - WELSCH

That Council approves the subdivision application from Howard Wallace as it pertains to separating the yard site from the quarter located at SW-30-41-18-W3.

CARRIED

091/2026 – WRIGHT BUILDING PERMIT APPLICATION

MOVED BY - HEILMAN

That Council approves the Building Permit Application from Jim Wright as it pertains to the Work Shop and Garage Application located on SE-12-42-21W3. FURTHER Council instructs Administrator Dakota Pilat to issue a Permit to Jim Wright for the term of 1 year.

CARRIED

092/2026 – UNPAID TAX PENALTIES

MOVED BY – HEILMAN

That Council approves the simple penalty of interest charged on tax arrears of 1% added on the first day of each month for total unpaid taxes, excluding any penalties previously added, that remain unpaid at the end of the month preceding the month in which the penalty is being applied.

CARRIED

093/2026 – 2026 WEEDMANAGEMENT PLAN

MOVED BY – FENRICH

That Council approves the 2026 Weed Management Plan from Alana & Daniel Gunsch with the cost breakdown as follows:

Labour	\$26,000.00
Herbicides	\$11,000.00
ID Books	\$100.00
Mapping	\$900.00
TOTAL	\$38,000.00
Approximate Grant return \$13,000.00	

CARRIED

094/2026 – WILKIE REGIONAL PARK CONTRIBUTION

MOVED BY – CEY

That the Council approves 2026 Contribution to the Wilkie Regional Park Authority based on a rate of \$13.25/Capita (294 population) totalling \$3,895.50.

CARRIED

095/2026 – TOWN OF WILKIE MEDICAL CLINIC CONTRIBUTION

MOVED BY - KUNTZ

That Council instructs Administrator Dakota Pilat to send a letter to the Town of Wilkie outlining the RM's interest in the financial support for the medical clinic.

CARRIED

096/2026 – SWEETGRASS LAND RESPONSE

MOVED BY - WAKELIN

That Council instructs Administrator Dakota Pilat to reply to the letters sent by Sweetgrass First Nation Treaty Land Entitlement Trust in regards to the land located at NE-08-42-19W3, NW-08-42-19-W3 & SE-07-42-19-W3, in regards to their request for environmental problems on the above-mentioned land.

CARRIED

097/2026 – WILKIE DISTRICT FIRE ASSOCIATION – 2026 LEVY

MOVED BY - WELSCH

That Council approves the payment of the 2026 Wilkie District Fire Association Operating Levy in the amount of \$28,419.45.

CARRIED

098/2026 – UNITY RURAL FIRE – 2026 LEVY

MOVED BY - HEILMAN

That Council approves the payment of the 2026 Unity Rural Fire Association Levy in the amount of \$4,424.09.

CARRIED

099/2026 – CUT KNIFE FIRE ASSOCIATION – 2026 LEVY

MOVED BY - FENRICH

That Council approves the payment of the 2026 Cut Knife Fire Association Levy in the amount of \$9000.00.

CARRIED

100/2026 – UNITY RURAL FIRE – EQUIPMENT REPLACEMENT PURCHASE

MOVED BY - WAKELIN

That Council approves the equipment replacement program items for the Unity Rural Fire Association as follows:

2 Homatro Batteries, 10 SCBA Bottles, Lifting Airbags & Level II T-Rex Training.

FURTHER that the Rural Municipality of Buffalo No. 409 pay their portion of the cost based on their percentage of the total levy of \$3,200.00 (8%)

CARRIED

101/2026 – HIRING POLICY

MOVED BY - WELSCH

That the Rural Municipality of Buffalo No. 409 approves the Hiring Policy.

CARRIED

102/2026 – EMPLOY – LYLE BENGERT

MOVED BY - HEILMAN

That the Rural Municipality of Buffalo No. 409 employs Seasonal Worker Lyle Bengert for the 2026 Season at the rate of \$34.13/HR with the following benefits:

- Short Term Disability Benefits Plan
- Long Term Disability Benefits Plan
- Health Benefits Plan (Level 2 Family)
- Dental Benefits Plan (Level 5 Family)
- Group Life Insurance Benefits Plan
- Superannuation Pension Plan

CARRIED

103/2026 – EMPLOY STEPHEN AMERO

MOVED BY - FENRICH

That the Rural Municipality of Buffalo No. 409 employs Seasonal Worker Stephen Amero for the 2026 Season at the rate of \$31.50/HR with the following benefits:

Short Term Disability Benefits Plan
 Long Term Disability Benefits Plan
 Health Benefits Plan (Level 2 Family)
 Dental Benefits Plan (Level 5 Family)
 Group Life Insurance Benefits Plan
 Superannuation Pension Plan

CARRIED

104/2026 – EMPLOY LUKE MYSZCZYSZYN

MOVED BY - CEY

That the Rural Municipality of Buffalo No. 409 employs Seasonal Worker Luke Myszczyzyn for the 2026 Season at the rate of \$30.00/HR with the following benefits:

Short Term Disability Benefits Plan
 Long Term Disability Benefits Plan
 Health Benefits Plan (Level 2 Family)
 Dental Benefits Plan (Level 5 Family)
 Group Life Insurance Benefits Plan
 Superannuation Pension Plan

CARRIED

105/2026 – EMPLOY JERMY GALLANT

MOVED BY - KUNTZ

That the Rural Municipality of Buffalo No. 409 employs Summer Student Worker Jermy Gallant for the 2026 Season at the rate of \$20.00/HR.

CARRIED

106/2026 – MUNITRAXX ADD ON

MOVED BY - WAKELIN

That Council approves the Munitraxe Road Maintenance Add on to the Asset Management Program from Welltraxe in the amount of \$1500.00 with funds from the CCBF Grant to be used for 2026.

CARRIED

107/2026 – DUCKS UNLIMITED CONSERVATION EASEMENT

MOVED BY - WELSCH

That the Rural Municipality of Buffalo No. 409 acknowledge the Conservation Easement from Ducks Unlimited Canada as it pertains to the land located at NW-28-40-18-W3 from Dennis Weinberger.

CARRIED

108/2026 – 2026 GRADER RFQ

MOVED BY - HEILMAN

That Council approves Administrator Dakota Pilat to post a request for Quotation on SaskTenders as it relates to the Purchase of a new Grader in 2026 Posting will start on Monday April 20th with the submission deadline of Wednesday June 3rd 2026 at 4:00pm.

CARRIED

COUNCILLOR BLAKE WAKELIN LEFT @ 12:07PM

109/2026 – 5 YEAR CAPITAL PLAN

MOVED BY - FENRICH
That Council approved and adopts the 2026 – 2031 5 Year Capital Plan as part of the 2026 Operating Budget and that its added to and forms part of these minutes.

TABLED

110/2026 – 2026 OPERATING BUDGET

MOVED BY - CEY
That Council approves and adopts the 2026 Operating Budget and its added to and forms part of these minutes.

TABLED

COUNCILLOR JOHN HEILAMN LEFT @ 1:06PM

111/2026 – KARSTENS ROAD SIGNS

MOVED BY - FENRICH
That Council approves the placement of Caution Children Playing Road signs located at SW-06-40-18-W3.

CARRIED

112/2026- OTHER BUSINESS

MOVED BY - WELSCH
Council also had a round table discussion on the following topics:
2026 Assessment Notices
Rock picker Tenders
LMH Acres Tax Notice

NEXT MEETING MAY TBD @ 8AM

113/2026 - ADJOURN

MOVED BY - KUNTZ
That this meeting of Council adjourns at 1:08PM

CARRIED

Reeve

Administrator