

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE RURAL MUNICIPALITY OF BUFFALO NO. 409
HELD IN THE MUNICIPAL OFFICE 214 2ND AVENUE EAST AT WILKIE,
SASKATCHEWAN
ON TUESDAY NOVEMBER 12th, 2024.**

CALL TO ORDER

A quorum being present, Reeve Les Kroschinski called the meeting to order at 9:12 a.m.

PRESENT

Reeve Les Kroschinski
Acting Administrator Dakota Pilat
Councillors Division No. One – John Heilman
Division No. Two – VACANT
Division No. Three – Aaron Agar - ABSENT
Division No. Four – Larry Kuntz
Division No. Five – Blake Wakelin
Division No. Six – Mark Welsch
Foreman Chris Makey

261/23-24 – ADOPTION OF AGENDA

MOVED BY – KUNTZ

That the agenda be accepted as presented.

CARRIED

262/23-24 – REGULAR MEETING MINUTES

MOVED BY – WAKELIN

That the Minutes of the Regular Meeting of Council held on October 15th, 2024 be approved as circulated.

CARRIED

263/23-24 - STATEMENT OF FINANCIAL ACTIVITIES

MOVED BY - HEILMAN

That the Statement of Financial Activities for the period ending October 31st, 2024 be approved as presented.

CARRIED

COUNCILLOR MARK WELSCH ARRIVED @ 9:21am

264/23-24 - PUBLIC WORKS REPORT

MOVED BY - KUNTZ

That the Public Works Report, as written by Foreman Chris Makey, be accepted as presented and is annexed hereto and forms a part of these minutes as Appendix "A".

CARRIED

ALANA GUNSCH ARRIVED @ 10:01AM TO DISCUSS WEED SPRAYING IN THE RM
AND INFORMATION BOOKS FOR PURCHASE. DELAGATION LEFT @ 10:40AM

SCOTT WALLACE ARRIVED @10:42AM TO DISCUSS GRAVEL STOCKPILES.
DELAGATION LEFT @ 11:06AM.

REEVE KROSCHINSKI LEFT THE CHAMBERS @10:42AM
REEVE KROSCHINSKI RE ENTERED THE CHAMBER @ 10:45AM

265/23-24 - COMMITTEE REPORTS

MOVED BY - HEILMAN

That the Council presents their reports of attended committee meetings received for information.

Reeve Kroschinski – RE: Wilkie District Fire
Councillor Wakelin – RE: Cut Knife Rec

CARRIED

266/23-24 - CORRESPONDANCE

MOVED BY - WELSCH

That the correspondence having been read, now be filed and that the list of correspondence be annexed hereto and form a part of these minutes.

CARRIED

267/23-24 ACCOUNTS FOR APPROVAL

MOVED BY - KUNTZ

That the following List of Accounts are reviewed and approved for payment totalling \$467,673.00, and that the list is annexed hereto and forms a part of these minutes:

1. The list of cheques numbered 23382 up to and including 23403 totalling \$257,115.51,
2. The list of electronic payments numbered 1371 up to and including 1378 totalling \$167,869.07,
3. The list of Mid-Month Advances totalling \$9,500.51
4. The list of month end payroll payments for the period ending October 31st 2024 totalling \$33,187.91.

CARRIED

268/23-24 RECREATION GRANTS 2024

MOVED BY - HEILMAN

That Council approves the 2024 Recreation Grants as follows:

Town of Cut Knife \$6,000.00
Town of Unity \$9,000.00
Town of Wilkie \$15,000.00

CARRIED

269/23-24 CEMETERY GRANTS

MOVED BY - WELSCH

That Council approves the 2024 Cemetery Grants as follows:

Rockhaven Cemetery \$500.00
Wilkie Cemetery \$2000.00

CARRIED

270/23-24 TOWN OF WILKIE POOL WORK INVOICE

MOVED BY - WAKELIN

That the Council approves the donation of the Invoice from the 11 hours of Grader and Backhoe work done for the New Swimming Pool Project, in the amount of \$2750.00.

CARRIED

271/23-24 TOWN OF WILKIE – MEDICAL CLINIC GRANT

MOVED BY - KUNTZ

That the Council approves the Grant Payment to the Town of Wilkie for the Medical Clinic in the amount of \$4,300.00 to go toward the operation of the Clinic

CARRIED

272/23-24 TS RACK ROAD MAINTENANCE AGREEMENT – ROAD IMPROVENT

MOVED BY – WELSCH

That the Council approves a letter and invoice to be sent to the TS Rack as per Section 1.2.8 of The Road Maintenance Agreement with the TS Rack.

CARRIED

273/23-24 ASSESMENT POLICY

MOVED BY - HEILMAN

That the Council approves the Assessment Policy.

CARRIED

274/23-24 CONFLICT OF INTEREST POLICY

MOVED BY - KUNTZ

That the Council approves the Conflict-of-Interest Policy.

CARRIED

275/23-24 LIST OF LANDS IN ARREARS

MOVED BY - HEILMAN

Pursuant to Subsection 3(3) of *The Tax Enforcement Act, 1978*, that Council Instruct Administration when preparing the list of lands with arrears to not include land of which the amount of taxes in arrears does not include one half of the immediate preceding years levy with respect to the land.

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CARRIED

276/23-24 TAX ENFORCEMENT LIST

MOVED BY - WAKELIN

That the Council acknowledge and approve the list of land with arrears that was presented to the head of Council in conjunction with the above resolution; AND, that a copy of the same be attached to and form part of these minutes; FURTHER Council instruct the Treasurer to advertise the list in one issue of the Press Herald in accordance with Sections 4, 5 & 6 of *The Tax Enforcement Act, 1978*.

CARRIED

277/23-24 BUILDING PERMITS

MOVED BY - KUNTZ

That the Council approves the updated Building Permits, ALSO that the Building Permits will be added to the Municipal Website.

CARRIED

278/23-24 VOID CHEQUES

MOVED BY - WELSCH

That the Council acknowledges Acting Administrator Dakota Pilat Voiding the following Cheques:

Cheque No 23125, 23126, 23127 – Printing Errors

Cheque No 23297 – Payment previously made

Cheque No 23345 – Payment not required – Tax Credit

Cheque No 23331 – Payment previously made

CARRIED

279/23-24 BRETT MCINTOSCH RESIGNATION

MOVED BY - HEILMAN

That the Council reads and receives and accepts the resignation letter for Division Two Councillor Brett McIntosh.

CARRIED

280/23-24 BYELECTION FOR DIVISION TWO

MOVED BY - KUNTZ

That the Council establishes a by-election to be held on Monday January 20th 2025 to fill the Vacancy of Division Two Councillor.

CARRIED

281/23-24 RETURNING OFFICER

MOVED BY - WAKELIN

That the Council appoints Acting Administrator Dakota Pilat as the Returning Officer for the By election.

CARRIED

282/23-24 ADVANCE POLL

MOVED BY - WELSCH

That the Returning Officer establishes an Advance Poll for the year 2025 to be held on Monday January 13th from 3:00pm to 7:00 pm local time in the Municipal Office, 214 Second Avenue East, Wilkie, Saskatchewan to provide voters the opportunity to vote at a time prior to the actual election day.

CARRIED

283/23-24 PILAT VACATION REQUEST

MOVED BY - WAKELIN

That the Council approves the Vacation for Acting Administrator Dakota Pilat for the following dates:

December 24th, 27th, 30th & 31st
January 2nd & 3rd

FURTHER, that council approves of the closure of the Municipal Office for the above-mentioned dates.

CARRIED

284/23-24 CANADA COMMUNITY BUILDING FUND AGREEMENT

MOVED BY - KUNTZ

That the Council approves Reeve Les Kroschinski and Acting Administrator to sign and submit the agreement for the Canada Community Building Fund

CARRIED

285/23-24 OTHER BUSINESS

Council also had a round table discussion on the following topics:

- Custom Snow removal for 2024-2025
- SAMA Updates for 2025 Percentages
- Public Disclosure Statements
- Christmas Party Location

286/23-24 ADJOURN

MOVED BY - WELSCH

That this meeting of Council adjourns at 12:17PM am.

CARRIED

Reeve

Acting Administrator