

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE RURAL MUNICIPALITY OF BUFFALO NO. 409
HELD IN THE MUNICIPAL OFFICE 214 2ND AVENUE EAST AT WILKIE,
SASKATCHEWAN
ON MONDAY AUGUST 11th, 2025.**

CALL TO ORDER

A quorum being present, Reeve Brett McIntosh called the meeting to order at 8:00AM.

PRESENT

Reeve Brett McIntosh
Administrator Dakota Pilat
Councillors Division No. One – John Heilman
Division No. Two – John Fenrich
Division No. Three – Aaron Agar
Division No. Four – Larry Kuntz
Division No. Five – Blake Wakelin
Division No. Six – Mark Welsch
Foreman Chris Makey

188/24-25 – ADOPTION OF AGENDA

MOVED BY – HEILMAN

That the agenda be accepted as presented.

CARRIED

189/24-25 – REGULAR MEETING MINUTES

MOVED BY – KUNTZ

That the Minutes of the Regular Meeting of Council held on July 14th, 2025 be approved as circulated.

CARRIED

190/24-25 - STATEMENT OF FINANCIAL ACTIVITIES

MOVED BY - WELSCH

That the Statement of Financial Activities for the period ending July 31st, 2025 be approved as presented.

CARRIED

191/24-25 – ADMINISTRATION REPORT

MOVED BY - FENRICH

That the Administration Report, as written by Administrator Dakota Pilat, be accepted as presented and is annexed hereto and forms a part of these minutes as Appendix "A".

CARRIED

192/24-25 - PUBLIC WORKS REPORT

MOVED BY - WELSCH

That the Public Works Report, as written by Foreman Chris Makey, be accepted as presented and is annexed hereto and forms a part of these minutes as Appendix "B".

CARRIED

193/24-25 - COMMITTEE REPORTS

MOVED BY - WAKELIN

That the Council presents their reports of attended committee meetings received for information.

Councillor Fenrich: RE Wilkie Fire Association

CARRIED

194/24-25 - CORRESPONDANCE

MOVED BY - KUNTZ

That the correspondence having been read, now be filed and that the list of correspondence be annexed hereto and form a part of these minutes.

CARRIED

195/24-25 - ACCOUNTS FOR APPROVAL

MOVED BY – WELSCH

That the following List of Accounts are reviewed and approved for payment totalling \$470,947.44, and that the list is annexed hereto and forms a part of these minutes:

1. The list of cheques numbered 23595 up to and including 23622 totalling \$398,479.79,
2. The list of electronic payments numbered 1444 up to and including 1452 totalling \$33,272.57,
3. The list of Mid-Month Advances totalling \$10,000.51
4. The list of month end payroll payments for the period ending July 31st 2025 totalling \$29,194.57

CARRIED

196/24-25 – VOID CHEQUES

MOVED BY - AGAR

That the Council acknowledges Administrator Dakota Pilat voiding the following cheques

- CHQ #23588 – Did not attend Div 6 Golf Event
- CHQ #23487 – Cheque made out to wrong name
- CHQ #23513 – Invoice previously paid

CARRIED

197/24-25 – TAX ABATEMENTS & ADJUSTMENTS

MOVED BY - HEILMAN

That Council approves the attached 2025 Tax Abatements & Adjustments to be corrected by Administrator Dakota Pilat, FURTHER that new Tax Notices be printed and mailed out to the effected land owners.

CARRIED

198/24-25 RESCIND MOTION 185/24-25

MOVED BY - WELSCH

That the Rural Municipality of Buffalo No. 409 rescinds motion 185/25-26 – COLE K ROAD CONSTRUCTION, due to the project being pushed to 2026.

CARRIED

199/24-25 – RMAA FALL WORKSHOP

MOVED BY – AGAR
That the Council approves Administrator Dakota Pilat attendance at the RMAA Fall Workshop on Wednesday September 24th at the Western Development Museum in North Battleford, FURTHER that the Council approves the closure of the Office for the above-mentioned date.

CARRIED

200/24-25 YEARS OF SERVICE & AWARDS POLICY

MOVED BY - KUNTZ
That the Rural Municipality of Buffalo No. 409 accept the years of Service and Awards Policy.

CARRIED

201/24-25 DIRT & CLAY POLICY

MOVED BY - AGAR
That the Rural Municipality of Buffalo No. 409 accept the Dirt and Clay Policy.

CARRIED

202/24-25 ANNUAL VACATION POLICY

MOVED BY - KUNTZ
That the Rural Municipality of Buffalo No. 409 approve the Annual Vacation Policy.

CARRIED

203/24-25 SASK-ENERGY – GROUNDBED INSTALLATION APPLICATION

MOVED BY - AGAR
That the Rural Municipality of Buffalo No. 409 approve the request from SaskEnergy for the installation of a replacement rectifier and underground infrastructure located at SE-07-40-19-W3, with the project to begin in early September 2025.

CARRIED

204/24-25 MAKEY VACATION REQUEST

MOVED BY - FENRICH
That the Council approves the Vacation Request from Foreman Chris Makey for the following days:

August 8th
August 12th ,13th ,14th ,15th
Aug 18th & 19th

CARRIED

205/24-25 OFFICE CLOSURE

MOVED BY - HEILMAN
That the Council approves the closure of the Administration office at 3pm on Tuesday August 12th.

CARRIED

COUNCILLOR WAKELIN DECLARED A CONFLICT OF INTEREST AND LEFT THE COUCNIL CHAMBERS AT 9:14AM

206/24-25 SCOULAR TERMINATION

MOVED BY - WELSCH
That the Rural Municipality of Buffalo No. 409 terminate the employment of Seasonal Worker Connor Scoular effective on Monday August 11th 2025.

CARRIED

COUNCILLOR WAKELIN RETURNED TO THE COUCNIL CHAMBERS @ 9:20AM

207/24-25 LEWIS INVOICE

MOVED BY - KUNTZ

That the Council approves the invoice in the amount of \$472.50 for towing of trucker due to road construction

CARRIED

208/24-25 MERIDIAN SURVEY

MOVED BY - AGAR

That the Council approves Meridian Survey to inspect the Cole K Road for inhouse work this fall.

CARRIED

**DELAGATION: KIM HALTER ARRIVED @ 10AM FOR AN EMO PRESENTATION
DELAGATION: KIM HALTER LEFT @ 10:45AM**

209/24-25 - OTHER BUSINESS

Council also had a round table discussion on the following topics:

- Reade – Gate
- Suchan Approach

NEXT MEETING MONDAY SEPTEMBER 8th @ 8:00AM

210/24-25 - ADJOURN

MOVED BY - WELSCH

That this meeting of Council adjourns at 11:14AM

CARRIED

Reeve

Administrator